

Stopping Work of Lower Value

Dear colleagues,

As part of our Quality improvement programme, we are encouraging everyone to think about how to work differently and challenge the status quo, driven by what matters most to our patients and staff.

We'd like to invite every team to identify one or more activities that currently provides little value to your patients or staff, that you could stop doing.

Visit qi.eastlondon.nhs.uk to view our introductory podcast, and then have a discussion within your team. Use the checklist below and on the microsite page to help identify something you currently spend time on that adds little of value. Ideas could include shortening or removing a meeting, removing duplicated paperwork, reducing travel time.

We strongly recommend that you consult all of your team members in thinking about this, and that you involve your patients and their carers/families in identifying activities that they feel add little to their care.

Once you've agreed which 1, 2 or 3 things you would like to stop, go to the microsite page and submit your ideas.

If you'd like help in thinking this through, feel free to contact me, your service leads or the QI team.

Submit your ideas by the end of June, after which a panel of service users and staff will review all the ideas submitted. We'll then feedback to everyone in September.

Best wishes

Navina

Dr Navina Evans
Director of Operations
Tel: 020 7655 4041
Fax: 020 7655 4075
Email: Navina.evans@eastlondon.nhs.uk
Website address: www.eastlondon.nhs.uk

Your idea

- What would you like to stop?
- Would you like to stop this completely, reduce it or change the way you do this to be more efficient?
- How much time do you estimate you will save (each day / week / month)?
- Have you involved patients and families in thinking about which activity to stop?
- Have you involved all your staff in thinking about which activity you might wish to stop?

Checklist: Think about the below to make sure stopping this activity won't have any adverse implications

- Would stopping this activity have any safety implications?
- Is this activity critical for the functions of another team?
- Is this activity critical for any assurance or performance monitoring requirements? or

If you answer YES to any of these questions, please choose another activity to stop

Once you have finalised your ideas please submit them using the online form on the QI microsite here:

<http://qi.eastlondon.nhs.uk/stopping-work-of-lower-value/>