

<b>Your name</b>	
<b>Your contact details (tel &amp; email)</b>	
<b>QI project team members (please provide full names)</b>	
<b>Project Title</b>	
<b>Clinical team(s) involved</b>	
<b>Number of teams involved</b>	
<b>How are you getting your Service User/Carers involved?</b>	
<b>Directorate (please delete as appropriate)</b>	Addictions, Children's Services, City and Hackney Mental Health, Community Health Newham (CHN), Corporate, Forensics, Mental Health Care for Older People (MHCOP), Newham Mental Health,,Psychological Services, Tower Hamlets Mental Health

**How does your project align with our strategic improvement aims?** (please tick which aim your project aligns with)

<b>AIM</b>	<input type="checkbox"/>	<b>Reducing harm by 30% each year</b>	<input type="checkbox"/>	<b>Right care, right place, right time</b>	<input type="checkbox"/>
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**Does your project fit in with any of our four key priority areas?** (please tick which priority area your project aligns with)

<b>PRIORITY AREA</b>	<input type="checkbox"/>	<b>Violence Reduction</b>	<input type="checkbox"/>	<b>Physical Health</b>	<input type="checkbox"/>
	<input type="checkbox"/>	<b>Pressure Ulcers</b>	<input type="checkbox"/>	<b>Access to Services</b>	<input type="checkbox"/>

**What are you trying to accomplish?**

Topic or issue you would like to improve (1-2 sentences):

Aim statement (How good do you want to be by when?) (1 sentence):

Why is this an important issue to tackle? Why does it matter to your service users/staff/directorate? (4-5 sentences)

Could this have an impact on cost and what could be measured to help us understand that?

**How will you know that a change is an improvement?**(Identify outcome, process and balancing measures – between 4 and 8 is optimum)

**What changes can you make that will lead to improvement?**(What change ideas would you like to test, the more the better)

**Any barriers that you can identify to getting this project going?**

**What ring-fenced time have you agreed for your team to meet?** (should be weekly or fortnightly, for 30-60 minutes, with all improvement team members present)